

EXAMINATION CIRCULAR 16/2019 (25 JULY 2019)
APPEAL FOR RE-CHECKING OF EXAMINATION RESULTS
FINAL EXAMINATION & SECOND SEMESTER EXAMINATION,
ACADEMIC SESSION 2018/2019



EXAMINATION CIRCULAR 16/2019

APPEAL FOR RE-CHECKING OF EXAMINATION RESULTS

**FINAL EXAMINATION & SECOND SEMESTER EXAMINATION,
ACADEMIC SESSION 2018/2019**

- **Postgraduate Programmes**
- **Undergraduate Programmes (*Full Time, Offshore Programmes, Academic Collaboration Programmes & Distance Learning Programmes*)**
- **Diploma in Nursing**

The regulations for examination results re-checking appeals process are as follows:-

1. Appeals for the re-checking of examination results for the Final Examination and Second Semester Examination, Academic Session 2018/2019 can be submitted within the following period :-

26 JULY 2019 to 26 AUGUST 2019

APPEALS FOR THE RE-CHECKING OF EXAMINATION RESULTS RECEIVED AFTER THE DEADLINE WILL NOT BE CONSIDERED BY THE UNIVERSITY.

2. Regulation of rechecking examination result is not equivalent to the reassessment of examination answer scripts. **Rechecking is only to ensure that all answers in the scripts have been graded and the calculation of marks awarded are correct.**

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3. The process for the appeals of re-checking examination results can be initiated by filling in the “**APPLICATION FORM FOR APPEAL FOR RE-CHECKING OF EXAMINATION RESULTS**” (English language version) which can be downloaded from the website at bpa.usm.my OR obtained at the service counter of the **Academic Management Division, Registry, Level 5, Chancellory, USM, Penang (Main Campus)**.
4. The following document must be attached with the completed application form :-
 - (a) **A copy of ePayment slip**
A payment of RM25.00 (Twenty Five Malaysian Ringgit Only) for the re-checking of each examination paper is payable at <https://epayment.usm.my>.
 - OR**
 - (b) **A copy of the official receipt issued by the USM's Bursary**

The application form and receipt must be sent to:

- (a) **FOR STUDENTS OF MAIN CAMPUS, , OFFSHORE PROGRAMMES, DISTANCE EDUCATION PROGRAMMES, ACADEMIC COLLABORATION PROGRAMMES AND POSTGRADUATE PROGRAMMES**
 - Principal Assistant Registrar, Examinations and Graduation Unit, Academic Management Division, Registry, Level 5, Chancellory Building, 11800 USM, Penang.
- (b) **FOR STUDENTS OF ENGINEERING CAMPUS**
 - Principal Assistant Registrar, Registry, Engineering Campus, Universiti Sains Malaysia, 14300 Nibong Tebal, Penang.
- (c) **FOR STUDENTS OF HEALTH CAMPUS**
 - Senior Deputy Registrar, Registry, Health Campus, Universiti Sains Malaysia, 16150 Kubang Kerian, Kelantan

PAYMENT VIA CHEQUES WILL NOT BE ACCEPTED

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5. The Examinations and Graduation Unit will announce the outcome of the application as soon as confirmation for the re-checking of examination results is received from the respective school.

Thank you.

'BERKHIDMAT UNTUK NEGARA'

" Transforming Higher Education for a Sustainable Tomorrow "



(NOROSLINDA BINTI HUSSAIN)

Principal Assistant Registrar
Examinations and Graduation Unit
Academic Management Division

Reference No. : USM.(O) 25/1/xiii/c Jld.33

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