



ONLINE COURSE REGISTRATION FORM
SEMESTER I / II / KSCP, ACADEMIC SESSION _____

Identity Card No. / Passport No. :
Name :
Program of Study :
Semester : Year of Study :
Academic Advisor :

List of Registered Courses :

No.	Course Code	Type	Unit	Signature of Academic Advisor/Representative
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
Total Units Registered				

Dean/Deputy Dean Approval (For late registration)

Comment : _____ * with penalty / without penalty
Signature : _____ Date : _____
Official Stamp :

Student Acknowledgement

I acknowledge that:

1. The course registration above is correct.
2. The number of units registered is not above the maximum number of units allowed by the university (25 units).
3. It is my responsibility to fill out this form correctly.

Student's Signature : _____ Date : _____

Instructions for Students

1. Students must obtain the Course Registration Confirmation Slip from their respective School after going through this online registration activity.
2. Students must carefully check the obtained Course Registration Confirmation Slip for any errors. Errors must be immediately rectified and the correction confirmed by the School.
3. Dropping of courses is allowed up until the end of week 6 of lectures, subject to the terms and conditions set by the University, and must be approved by the School.